



Construction Safety Network Summary of steps required to obtain COR Certification:

- 1) Register for an upcoming COR Auditor Course in your area
- 2) Complete the CSN COR Application Form
- 3) Submit your company's health and safety manual for CSN review and feedback
- 4) Take the Auditor Training course
- 5) Complete the Principles of Health and Safety Management (PHSM) on-line training component
- 6) Have an external auditor conduct an audit within 9 months of taking the training and submit to the CSN along with your health and safety manual
- 7) **Optional:** Complete the Injury Management Audit to qualify for an additional 5% rebate

Large employers are required to have their health and safety program externally audited using a qualified external auditor. A list of recognized auditors can be found on the CSN website. Employers are responsible for paying all costs associated with the external audit.

The COR certificate is valid for three years, provided maintenance audits are submitted annually by your anniversary date and the company remains in good standing. A large employer may have maintenance audits conducted by a permanent employee who has successfully achieved CSN internal auditor status. Internal auditors are only certified to conduct maintenance (internal) audits for the company with whom they are permanently employed. The online PHSM course must be completed before you can obtain Auditor Certification.

A 10% rebate is issued for the Health and Safety COR component and an additional 5% rebate is issued for the successful completion and audit of the optional Injury Management COR component.